## Books for Breakfast

**Activity:** One day each month, any child who buys breakfast at Beeks also receives a free book. The PTO finances, collects books, and organizes the book distribution each month.

# People Needed: chair and 5 assistants

## **Job description (chair):**

- Keep track of books donated and/or purchased
- Place book orders a few times each year.
- As time allows, shop at Goodwill and YMCA for gently used books that are popular with the K-5 age group
- Organize the volunteers attending the book distribution each month
- Select and organize the books before each event
- Meet with principal to select the dates and get them on the school wide calendar at beginning of year
- Send out a reminder notice to all students 2-3 days before the event

**Time commitment (chair):** 3 hours/month

## **Job description (assistants)**:

- Periodically empty the donation box and sort the books by reading level
- Set up the books on the evening before each Books for Breakfast
- Help monitor/distribute books on Books for Breakfast morning

**Time commitment (assistants)**: 1 hour/month