

Fall Festival

Activity: Each Fall, PTO volunteers organize an evening festival with food and games. It is a nice opportunity to meet the Beeks community. Past Fall festivals have included VT athletes, cheerleaders, and band members, and small games, and dinner.

People Needed: committee chair and a few people to work with chair before the fair. 15-20 volunteers the night of the event.

Job description (chair):

- Event planning meeting: committee meets to provide input/suggestions and prepare a schedule. (This can be done via email if desired).
- Coordinate activities with any outside participants (e.g. Hokie athletes).
- On the night of the festival: setup, work festival activities (e.g. kitchen duty, sell game tickets, run game booths) and cleanup.

Time Commitment (chair): Variable--at minimum:

- 1-3 hours a week in the month leading up to the event
- 10 hours the week of event
- THIS JOB SIZE IS LARGELY DEPENDENT ON HOW AMBITIOUS THE CHAIR IS ABOUT THE SIZE AND VARIETY OF ACTIVITIES OFFERED.

Time Commitment (assistants):

- Possibly a few hrs the week before to help organize game, buy supplies, etc.
- 2-4 hr the evening of the Fall Festival.